



Canadian Neonatal Network™/ Le Réseau Néonatal Canadien™

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CNN Associate Director

The Canadian Neonatal Network™ (CNN) invites applications for one voluntary position that is designed to engage the next generation of leaders in neonatal-perinatal medicine and research. Successful applicant in this position work closely with the CNN Director and the staff of the Coordinating Centre to ensure the missions and objectives of CNN and EPIQ are met.

This position would be suited to an individual with an interest in multi-site research, education, or quality improvement activities who is pursuing an academic career. The application should be supported by the applicant's institution or employer.

Summary

- Associate Director is to be appointed by the CNN Director and to be approved by the CNN Governing Board.
- Associate Director reports to the CNN Director who reviews the Associate Director's performance on an annual basis.
- The time commitment for this position is approximately 5 to 10 hours per week for a 5-year term, with the possibility of renewal for one successive term.
- Financial compensations are not available for this position.

Responsibilities

- Works closely with the CNN Director, and in consultation with the CNN Executive Committee, to help oversee the day-to-day operations of CNN.
- Manages operations and provides staff guidance for the Coordinating Centre.
- Supervises the development and maintenance of all databases that are hosted by the Coordinating Centre.
- Assists the CNN Director in administering CNN-related research projects.
- Co-chairs the CNN Database and Annual Report Review Committee with the CNN Director and is responsible for the following:
 - Publication of CNN Annual Reports and
 - Standardizing CNN definitions, including data collection items and evaluation of outcomes.
 - Provides support to the CNN Site Investigators and Abstractors as required.
 - Works closely with the EPIQ Associate Director to harmonize CNN and EPIQ activities.
 - Participates in the planning of Annual Meetings.
 - Makes every effort to participate in face-to-face meetings and teleconferences.

Qualifications

CNN/EPIQ members who demonstrate strong leadership skills are welcomed to apply.

How to Apply

Submit the following to Neha.Goswami@sinaihealth.ca:

- Curriculum vitae
- A cover letter (*maximum two pages*) which specifies
 - position of interest
 - reasons for application and
 - explains how the applicant is suited for the role
- A letter of support from the applicant's Division or Department Chief

Application deadline: December 15, 2023

Anticipated start date: February 13, 2024